

COVID-19: Preparing to Restart

COVID-19 has caused unprecedented disruptions to business operations. While we scrambled to mitigate this crisis in real time, we are now beginning to see signs of stabilization. Social distancing is still in full effect, but experts indicate that the end of this crisis is on the horizon in the coming months.

Now is the time to prepare your business to reopen. Ensure your organization is prepared with policies, procedures, and resources required to safely reintroduce your work force and restart operations. MSA's security and intelligence experts recommend the following considerations:

Consider temperature controls as employees and patrons return to your facilities

- Disposable single-use thermometers
- Non-contact digital thermometers
- Fixed temperature sensors on access control systems

Personal protective equipment should meet or exceed local regulations

- Require masks for all employees
- Provide face shields for public facing personnel

Implement social distancing and reconfigure crowd control strategies

- Stagger work and service schedule to maintain employee and patron distancing
- Limit patrons or customers to 50% of your capacity at a time
- Restrict meetings with guests to designated areas of your facility
- Implement distance seating for employees and patrons
- Consider timing flows for entrance and exit

Work with facilities department to establish cleaning and sanitization standards and schedules

- Work spaces should be sanitized before non-essential employees return
- Elevator buttons, door knobs, light switches, copy machine buttons, etc. should be sanitized daily
- Deep cleaning should be scheduled on a recurring, regular basis

Work with your cyber security experts to check protocols for effectiveness

- Foster effective telework conditions to ensure remote productivity
- Train employees on how to identify cyber scams and phishing attempts
- ✓ Coordinate with your IT department to socialize cyber









Above all else, prepare to be **flexible**. Your plan should include contingency measures that allow you to meet public health regulations as they continue to evolve over the course of this pandemic.

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